

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JUNE 14, 2016**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, June 14, 2016, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita Boehm then called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Absent
Board member Nancy Eckerle	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Jeffrey Theising, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita Boehm. City Engineer Chad Hurm was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. Two of the three board members were present, which is a majority; therefore, there was a quorum for the meeting.

MOMENT OF SILENCE. A moment of silence was held for the victims of the mass shooting in Orlando, Florida and their families.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on May 24, 2016. Thereafter, a motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve the minutes as presented. Motion carried 2-0.

CLAIMS. The claims against the City from May 6, 2016 to June 9, 2016 were presented to and examined by the board. A motion was made by Mayor Seitz and seconded by Nancy Eckerle to approve the claims as presented. Motion carried 2-0.

PROCLAMATION

Mayor Seitz read a proclamation proclaiming June 19-25, 2016 as Jasper Chamber of Commerce week which is in conjunction with Indiana Small Business week.

TRINITY UNITED CHURCH OF CHRIST EVENT

Pamela Catt, representing Trinity United Church of Christ, asked permission to use the gazebo and shelter houses #1 and #2 at the Buehler Plaza area on September 25, 2016 from 7:00 a.m. to 1:00 p.m. for a church service and picnic.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to grant permission for the event to occur. Motion carried 2-0.

SIPS, SAMPLES, AND SONG FEST

At the February 23, 2016 meeting, Anderson Woods was given permission to use the Schaeffer Barn for their Sips, Samples, and Song Fest starting on Friday September 23, 2016 and on Saturday, September 24, 2016.

Bridgett Bartley, representing Anderson Woods, asked permission to move the September 24, 2016 event from the Schaeffer Barn to the gazebo and shelter houses #1, 2, 3, and 4 in the Buehler Plaza area.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to move as such. Motion carried 2-0.

2016 STRASSENFEST

Andrea Hedinger, representing the Jasper Strassenfest committee, presented the following list of street closings and use of City property for the 2016 Strassenfest. She said there are no new street closings or use of City property from last year's event.

2016 Strassenfest Street Closings and City Property Usage July 25, 2016 to August 8, 2016

SPECIAL STREET CLOSINGS FOR FIREWORKS

Sunday Aug. 7th from 8 p.m. to 11:00 p.m. – includes set up and fireworks display
2nd Street from Clay Street to the new Dubois Pike Credit Union building
CITY PROPERTY REQUIRED: Schroeder Sports Complex
Barricades requested for all entrances

*****Monday July 25th** for set up of Main Stage, West Side Stage, and sound booths for each stage.
NOTE: Square does not need to be closed for this set up. This should wrap up by Thursday.

STREET CLOSINGS FOR STRASSENFEST

Monday August 1st at 6:00 p.m. for Bier Garten tent raising on lower Main Street:
Main Street between 3rd Avenue and 5th Street
4th Street between Jackson Street and Newton Street
5th Street between Jackson Street and Newton Street

NOTE: These streets shall remain closed until the conclusion of the fest.

Wednesday August 3rd from 3:00 p.m. until 9:00 p.m. for carnival ride setup
Main Street adjacent to Jasper City Hall building to between 8th and 9th streets
7th Street between Newton Street and the east side of City Hall
8th Street between Newton Street and Jackson Street

Wednesday August 3rd from 5:30 until 9:00 p.m. for booth and stand setup
Main Street between 5th Street and in between 8th and 9th Streets, including entire Public Square
6th Street between Jackson Street and Newton Street

Thursday August 4th at 4:30 p.m. until 12 midnight

The Public Square at the following intersections:

4 th & Newton	5 th & Newton	6 th & Newton	7 th & Newton	8 th & Newton
4 th & Jackson	5 th & Jackson	6 th & Jackson	7 th & Jackson	8 th & Jackson
Main Street between 3 rd Avenue and 9 th Street				

****Thursday August 4th from 4:45 p.m. until 6:30 p.m.** for Children's Box Parade

6th street between McCrillus (staging in front of the police station) and the Public Square

Friday August 5th at 10:00 a.m. until Saturday Aug. 6th at 1:00 a.m.

We have 9 booths opening at 11:00 a.m.

The Public Square at the following intersections:

4 th & Newton	5 th & Newton	6 th & Newton	7 th & Newton	8 th & Newton
4 th & Jackson	5 th & Jackson	6 th & Jackson	7 th & Jackson	8 th & Jackson
Main Street between 3 rd Avenue and 9 th Street				

Friday August 5th from 6:00 p.m. until conclusion of Kiddie Tractor Pull

6th Street between McCrillus Street and Mill Street

Friday August 5th at 6:00 p.m. AND 7:30 p.m. until conclusion of Spirit of Jasper Train Rides

Intersection of 2nd and Jackson Streets (request from Indiana Railway Museum)

Saturday August 6th at the following times 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., and 5:00 p.m. until conclusion for Spirit of Jasper Train Rides

Intersection of 2nd and Jackson Streets (request from Indiana Railway Museum)

*****Saturday August 6th from 7:00 a.m. until conclusion** of Wettlauf race:

Main Street between 7th Street and 9th Street. 9th Street from Newton to Jackson Streets

Saturday August 6th from 9:30 until 12:30 for the Junior Fire Fighter Challenge

6th Street between Mill & McCrillus

Saturday August 6th from 8:00 a.m. until Sunday August 7th at 1:00 a.m.

The Public Square at the following intersections:

4 th & Newton	5 th & Newton	6 th & Newton	7 th & Newton	8 th & Newton
4 th & Jackson	5 th & Jackson	6 th & Jackson	7 th & Jackson	8 th & Jackson
Main Street between 3 rd Avenue and 9 th Street				

Sunday August 7th from 11:00 a.m. until 5:00 p.m.

The Public Square at the following intersections:

4 th & Newton	5 th & Newton	6 th & Newton	7 th & Newton	8 th & Newton
4 th & Jackson	5 th & Jackson	6 th & Jackson	7 th & Jackson	8 th & Jackson
Main Street between 3 rd Avenue and 9 th Street				

Sunday August 7th from 11:30 a.m. until conclusion of parade.

(Please see attached sheet for special parade street closures)

SPECIAL PARKING REQUESTS FOR ENTERTAINMENT ACTS AND JAYCEE BIER GARTEN

Wednesday August 3rd

6 cones with no parking signs on East and West side of Jackson Street between 6th and 7th Streets.
NOTE: To be set out by 4:00 p.m.; these are to remain in place until midnight Saturday August 6th

4 cones with no parking signs to be set in parking lot of NE corner of 5th St. and Newton Street.
NOTE: These cones will stay in place until midnight Saturday August 6th will be set out by Gary Schnell (Entertainment Coordinator) nightly for entertainment parking.

For the Bier Garten – August 1st – August 8th: 3 parking spaces on 4th street between Main and Jackson Streets for trailers.

No parking in the city parking lot on the northeast corner of 4th and Main Streets from August 1st – August 8th.

CITY PROPERTY USAGE FOR STRASSENFEST EVENTS

Thursday August 4th

Ruxer Golf Course beginning at 9:00 a.m. until conclusion for Youth Golf Tournament

Friday August 5th

Mill beginning at 6:30 p.m. until conclusion for Entertainment

Saturday August 6th

Riverwalk Plaza 7:00 a.m. – 6:00 p.m. for two events:

Art Fair and Wine Tasting from 8:00 a.m. – 5:00 p.m. and Award Ceremony for BBQ Contest at 4:00 p.m.

Schroeder Complex beginning at 9:00 a.m. until 3:00 p.m. for three events:

Special Vintage Baseball Tournament, Wiener Dog Race AND Autolauf Road Rally

(Note: The Autolauf specifically requests the Southwest portion of the parking lot for lining up of vehicles for event and would like some barricades to separate their event from event parking for Vintage Baseball game.)

Schaffer Barn/Riverwalk Area from 7:00 am until 4:00 lawn area for Motorcycle & Jeep show; Chili Cookoff; Antique Farm Machinery

Log Barn from 9:30 – 2:00 p.m. for Tours and entertainment beginning at noon

Parker Park 10:30 a.m. until conclusion of event for Children's Pet Show

Mill from 1:00 p.m. – 5:00 p.m. for Entertainment; German Exchange Program Reunion; Stone Carvers

Jasper City Library 1:00 p.m. – 4:00 p.m. for Genealogy Open House

Sunday August 7th

Jaycee Park 7:00 a.m. to 8:00 a.m. for Strassenfest Bicycle Ride starting point

Multi-Day City Property Usage

Jasper City Mill Thursday 10:00 a.m. 4:00 p.m., Friday 10:00 a.m. – 7:00 p.m.,

Saturday 10:00 a.m. – 5:00 p.m., Sunday 12:00 p.m. – 5:00 p.m. for open house

Buffalo Trace Golf Course Friday 12:00 p.m., Saturday 8:00 a.m. and 2:00 p.m., until conclusion of Golf Tournament

Train Depot Friday 6:00 p.m. and 7:30 p.m., Saturday 11:00 a.m., 12:30 p.m., 2:00 p.m., 3:30 p.m., and 5:00 p.m. for Spirit of Jasper Train Rides

Jasper City Hall Restrooms Thursday August 4th to Saturday August 6th

Entertainment Coordinators Gary and Marcia Schnell have pre-arranged this agreement, and are responsible for Entertainment Acts using City Hall facilities for costume changes and for set breaks.

Notes:

The City Hall Parking lot will be for handicapped accessible parking only during the hours of the Strassenfest. Violators will be ticketed and towed at owners' expense.

Parking will NOT be allowed on the Public Square during the fest. Violators will be ticketed and towed at owners' expense.

Driving around barricades will not be allowed. Violators will be ticketed and towed at owners' expense.

Shuttle stops are being provided for your parking convenience by the Strassenfest Committee.

Look for the Ride Solution vehicle at these locations on Thursday (5-9), Friday(5-9), and Saturday(11-9).

St. Joseph Church south parking lot (10th Street)

Schroeder Complex (2nd Street)

Corner of 5th Street & St. John

Corner of 6th & Jackson

Strassenfest Parade Street Closings

11:30

- ✓ Mill St from 15th to 16th Streets, one way North only
- ✓ 15th Street from Kellerville Road to Main Street; one way westbound for Parade traffic and 15th Street residents.
- ✓ Royal Street from E 15th Street to Kellerville Road
- ✓ Jackson Street from 15th to 17th Streets; one way southbound for Parade traffic only.

12:30

- ✓ 15th Street from US 231 to Main Street, closed to eastbound traffic
- ✓ All Cross Street intersections closed except 9th Street and 13th Street

12:50

- ✓ Main Street and Jackson Street closed from 6th Street to 15th Street
- ✓ 9th Street and 13th Street closed at Jackson Street and Main Street

Note:

- ◆ Parade traffic line up on both sides of 15th Street.
- ◆ Parade entries can travel East on 15th Street on the North side of the street AFTER completing parade
- ◆ Use of Kellerville Road for entries to gain access to 15th Street
- ◆ Violations of these rules or any safety issue will result in the police department removing violating entries from the parade route.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve what was presented this morning. Motion carried 2-0.

EASEMENT

Engineer Technician Scott Schnell presented a utility easement from the City of Jasper to Smithville. The easement is along County Road 100S by the sports complex. Smithville wants to bore underneath the parking lot in order to install fiber.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to permit the utility easement on City property for Smithville. Motion carried 2-0.

SIDEWALK REPLACEMENT

Engineer Technician Scott Schnell asked the Board to approve replacing 170 feet of sidewalk along 9th Street from 751 W. 9th Street to Dorbett Street as part of the sidewalk replacement program.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to add 170 feet of sidewalk to the sidewalk replacement program. Motion carried 2-0.

LANDFILL POST-CLOSURE LETTER OF CREDIT

Street Commissioner Jeffrey Theising said the City needs to update its financial assurance information as part of the landfill post closure requirements. August Mack Environmental Inc has been assisting the City with this matter. The City must provide a letter of credit to IDEM as part of the financial assurance. The current letter of credit is for \$79,067.50. The updated information must be submitted to IDEM by June 15, 2016. A revised letter of credit that contains an inflation factor of 1.1016 is needed. Theising asked the Board to approve the amount of \$79,938.50 for the updated letter of credit.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to increase the financial assurance letter of credit for the former landfill to \$79,938.50. Motion carried 2-0.

CLOSE INTERSECTION

Street Commissioner Jeffrey Theising asked permission to close the 9th and Main Streets intersection in order to fix a failing storm sewer later this week.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to allow the closure as needed to make that repair. Motion carried 2-0.

IACP CONFERENCE

Police Chief J. Michael Bennett asked permission if he and the assistant police chief could attend the Indiana Association of Chiefs of Police fall conference at Indianapolis on August 31 and September 1, 2016.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to allow the two officers to attend the fall conference at Indianapolis at the end of August and the first of September. Motion carried 2-0.

MOTOR DRIVEN CYCLES

Police Chief J. Michael Bennett explained what the requirements are to operate motor-driven cycles, formerly known as mopeds. He described the difference between a type A and a type B plate and what the meaning of each plate entails.

TV SHOW TAPING

Mayor Seitz said last Friday morning Barnwood Builders, a DIY TV network show, taped a segment of their show at the Schaeffer Barn. City Attorney Renee Kabrick said the City had them sign a liability waiver form and DIY submitted a location release form for the City to sign which the City did. Kabrick asked the Board to officially approve the location release form.

A motion was made by Mayor Seitz and seconded by Nancy Eckerle to approve the location release for DIY for the shoot last Friday. Motion carried 2-0.

TOUCH-A-TRUCK EVENT

Mayor Seitz asked permission to use the train depot area and the German American Boulevard area from 8:00 a.m. to noon on Saturday, July 16, 2016 with a rain date of July 30, 2016 for a new event called Touch-a-Truck. Various kinds of equipment the City uses will be on display for the public to see from 9:00 a.m. to 11:00 a.m. Seitz said Mill Street south of 3rd Avenue will need to be closed during this time.

A motion was made by Nancy Eckerle and seconded by Mayor Seitz to approve this new event at that location at that time. Motion carried 2-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Nancy Eckerle and seconded by Mayor Seitz to adjourn the meeting. The motion carried 2-0 and the meeting adjourned at 8:34 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 28th day of June, 2016.

Mayor Terry Seitz, Presiding Officer

Attest: _____
Juanita S. Boehm, Clerk-Treasurer